June 16, 2022

Dear Members of the IGEO Family!

The tenure of a few of the members in the Executive Committee (2018-2022) will be ending in August 2022. Due to this the posts of Secretary and Vice-Chair will become vacant. Hence, it is decided to conduct elections for these posts so that the new executive committee takes charge immediately after the IX GeoSciEd which is scheduled between 21-24 August 2022 in Shimane, Japan.

- **Vice-Chair**

The IGEO Executive Committee invites applications for the position of Vice-Chair. The elected Vice-Chair will be the next IGEO Chair starting August 2026.

**The position requirements:**

1. To lead and initiate the activity of the Executive Committee and the Council.
2. To initiate the development of Earth Science teachers as future Earth Science Education (ESE) leaders.
3. To initiate programs for the development of early-career ESE researchers as future ESE leaders.
4. To initiate programs for geoscientists to provide them with the tools to support the promotion of ESE at the school level.
5. To represent IGEO with the geoscience community.
6. To initiate and facilitate the fund application efforts of IGEO.

**The expected/desired background for the candidate:**

1. A well-known figure in the Earth Science Education (ESE) community.
2. Proven experience in leading programs promoting ESE at the national and international levels.
3. The ability to fulfil the above responsibilities of the IGEO Chair.
4. Should be an IGEO member.

**The application submission:**

Candidates desirous of applying for the position of Vice-Chair should submit the following documents:

- A CV that highlights the experiences of the candidate as an ESE leader.
- A document that describes the activities of the candidate in promoting ESE at the national and international levels.
- A document that describes the candidate's plans to fulfil the position requirements.


- **Secretary**

The IGEO Executive Committee invites applications for the position of Secretary.

**The Secretary’s responsibilities are:**
- Notifying the Executive Committee and Council Members of meetings
- Inviting items on agenda before a meeting.
- Circulating the agenda to the Executive Committee and Council Members in advance of the meeting.
- Writing and sending the minutes of each meeting to all members within a week of the meeting.

**The application submission:**
Candidates desirous of applying for the position of Secretary should submit the following documents:
- A detailed CV that highlights the experiences of the candidate in ESE.
- A document that describes the candidate's plans to fulfil the position requirements.

Applications for the Vice-Chair and Secretary should reach the present Secretary, IGEO (akwarrier@gmail.com) on or before July 15, 2022.

**The election process:**
- Deadline to receive applications – July 15, 2022
- Communication to short-listed applicants – July 25, 2022
- Assembly of IGEO Council - August 2022
- Short-listed candidates will get 15 minutes each to present themselves and then answer questions from Council members.
- Each country represented on the Council has one vote.

Good luck!

Dr. Anish Kumar WARRIER
Secretary, IGEO